



HOUSTON CHAPTER  
[YPTHOUSTON@GMAIL.COM](mailto:YPTHOUSTON@GMAIL.COM)

### **YPT Houston Chapter Board Meeting**

Texas A&M Transportation Institute, 701 N Post Oak Road, Houston, TX 77024 (others via conference call) May 24, 2013, 9:00AM – 10:00AM

In Attendance: Nick Norboge, Lauren Othold, Phil Lasley, Jon Brooks, Megan Kenny, Ryan Eureka, Lauren Cockran, and Carly Ross

### **Chapter Board Meeting Agenda**

- a. 9:00 Call to Order, 2 minutes [Nick]
- b. Approval of Meeting Minutes – No previous minutes
  - a. ACTION REQUESTED: Approval
- c. 9:02 Chair's Report, 15 minutes [Nick]
  - a. Membership stats: 111 members, 10 paid
  - b. Lauren C. is going to serve as the program chair.
  - c. Goals for this year (motion to approve) (Needed by TTI)
    - i. Attract 200 members by end of year, with 25 paid members
    - ii. Host one professional networking event in the Greater Houston area
      - 1. Lauren is doing a fantastic job!
      - 2. June 20 Event (CNG vehicle discussion)
    - iii. Maintain and grow network of Contacts
    - iv. Engage at least one university for partnership
    - v. Maintain regular presence on social media and communicate our upcoming events
    - vi. Average event attendance of 10-15
      - 1. Must make a push to keep attendance up.
  - \***Jon motions to approve, Lauren Cochran seconds. Unanimous approval.**
  - d. Authorization to create two additional VC positions (at-large positions) (motion to approve)
    - i. Lauren O. suggested to change the bylaws to allow for a generic approval of new people (she can help with the verbiage), so we don't have to have an amendment each time.
      - 1. **Lauren O. and Nick will work on verbiage for next meeting.**
  - e. Plan to delegate out sectors to liaison leaders (motion to approve)
    - i. *Would be in charge of reaching out to the organization to encourage participation and attendance.*
      - 1. **Nick and Jon to hash out details before motion to approve.**

- ii. Universities/Higher Education/Academia (Texas Southern)
  - iii. Consultants (Kimley-Horn, Klotz)
  - iv. Supply Chain Logistics (UPS)
  - v. Maritime/Port Industries (CMA-CGM)
  - vi. Government (TxDOT)
  - vii. Non-Profit/Associations (Greater Houston Partnership)
- f. June 20<sup>th</sup> Event – please attend
- d. 9:26 Deputy Chair’s Report, 5 *minutes* [Jonathan]
  - a. Deputy chair update
  - b. TTI Sponsorship Update
    - i. TTI has committed \$1,000 (First sponsor!)...No check yet.
      - 1. TTI also has committed communications support.
    - ii. First purchase would be a portable banner?
- e. Board Report, 8 *minutes* [Board Members]
  - a. Any board members who have additional thoughts, ideas, or concerns, please feel free to speak up

**Next YPT-Houston Chapter Board Meeting: Friday, Jun. 28<sup>th</sup>, 9:00am – 10:00am**